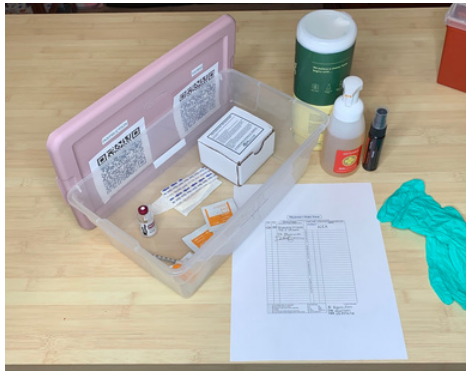


# SIM KIT

## HOW TO BUILD



## DEFINE

Sim Kits are portable, cost-efficient, easy to construct and customizable simulation training tools that offer just in time training at just the right time. Created by the very people utilizing them to expand their learning, Sim Kits encourage self-led learning while creating a culture of teamwork, quality and collaboration.

## STEPS

- Identify a Training Need
- Create a Template
- Locate current policy for procedure
- Locate company approved guidelines
- Gather necessary equipment
- A container to house the content
- A recording device (mobile phone)
- A content expert

## FINAL THOUGHTS

### LAUNCH

- keep it simple.
- start with a small target group.
- have restock supplies available and easily accessible.

### HAVE FUN!

- once the process is completed, it will be easier to replicate.
- enjoy the process and the learners will enjoy the outcome!

## PROCESS

### CREATE INSTRUCTION SHEET FIRST

Instruction Sheet:

- consists of the steps required to complete the procedure.
- marries the policy and guidelines together.
- serves as your script for the video recording.

### GATHER EQUIPMENT

Supplies in one location offer:

- ease of use from the learners.
- ensures company-specific equipment is utilized in practicing.
- separation between client-specific supplies and education-specific.

### VIDEO RECORDING

Filming a colleague performing the procedure/task:

- allows all to see task performed per company policy.
- can practice along with the video.
- offers ability to watch specific section just in time training is needed for, and not necessarily needing to watch the whole thing.
- feels real with a colleague demonstrating the skill.
- organically creates buy-in.



eBook



email